

# **RULES AND REGULATIONS OF THE KENNEL CLUB OF FREEBORN COUNTY, MN. INC.**

## **“By-Laws” References:**

**Article I: NAME AND OBJECTIVES.**

**Article II: MEMBERSHIP.**

**Article III: DIRECTORS AND OFFICERS.**

**Article IV: MEETING AND VOTING.**

**Article V: ORDER OF BUSINESS.**

**Article VI: CLUB YEAR, ANNUAL MEETING, ELECTIONS.**

**Article VII: COMMITTEES.**

**Article VIII: INSTRUCTORS AND COURSES.**

**Article IX: DISCIPLINE.**

**Article X: AMENDMENTS.**

**Article XI: DISSOLUTION.**

## **[KCFC Constitution - Article II, Section 1] MEMBERSHIP REQUIREMENTS:**

### **A. Member in Good Standing Membership the member must:**

1. Be a General Member of the club
2. Work at least one full day (approximately 8 hours) at our annual dog show event
3. If you are unable to work at the club’s annual dog show you must notify a board member before the July general membership meeting occurring the second Monday in July and complete one or more of the following requirements before you can become a member in good standing:
  - a) 10 hours of service to the kennel club per year (ie: helping at classes, attending events, etc.) OR
  - b) be an active participant as a Show Committee member OR
  - c) be an active participant as a Board Member

\*Only members in good standing are allowed the privilege of using the training room and its equipment and are allowed to enroll in club training classes at one-half the price.

### **B. Honorary Membership:**

1. If have paid the appropriate annual dues and met the requirements of a member in good standing, an Honorary member will be entitled to the privileges of an active member.

### **C. Junior Membership:**

1. Has the responsibilities and privileges of a member in good standing, however is not allowed to vote on club business items or use the training room without parent/club supervision by someone over the age of 18.

**[KCFC Constitution – Article II, Section 2] CLUB DUES:**

A. Club dues can be set by a majority vote of the members present at a monthly general membership meeting

1. must be within the general limits set by the club constitution
2. must be a recommendation made by the Board of Directors to the general membership before the monthly general membership meeting

B. Current dues are **\$15.00** for a single membership, **\$20.00** for a family membership (to include all children under 18 years of age), and **\$10.00** for a Junior Only membership (non-voting).

\*Dues must be paid to be able to vote at the Annual Election Meeting the second Monday of June. If your dues have not been paid before September 1<sup>st</sup>, it will be necessary for you to reapply for membership. The board may grant an additional 30 days grace to a delinquent member in meritorious cases.

Reminder Note: Your signature on a new member or annual membership renewal form is your yearly vow to abide by the Constitution and By-laws and the Rules and Regulations of the KCFC and the rules of AKC.

**[KCFC Constitution – Article II, Section 3] NEW MEMBERS:**

The member sponsor is responsible for informing the new applicant(s) of our Constitution and By-laws and the Rules and Regulations. Copies of these documents are available and can be found in the club's training room.

**[KCFC Constitution – Article III, Section 2]; [KCFC Constitution – Article VI, Section 4] NOMINATIONS:**

In the event that the Nominating Committee (1) is unable to find nominees for officers for the annual club elections AND (2) a current officer for the unfilled nomination is willing to serve another term in their current office after exceeding the two consecutive year limit, the following process will be used by the Nominating Committee:

- A. Two meetings prior to the Annual Meeting, the Nominating Committee will request a vote to allow an exception to the two consecutive year limit for each officer the committee wishes to nominate for the same office.
- B. Confirmation of the officer's willingness to serve another term will be presented to the club members present.
- C. The club will vote (per voting procedures) with a majority of the voting members present approving each request from the Nominating Committee.

## **[KCFC Constitution – Article VI, Section 2] KEYS:**

The President, Vice President, Secretary, and the Treasurer will each have a key for the file and storage cabinets. It is their responsibility to make certain they are locked after each meeting. If any member has a reason to open either the file or storage cabinet, they should contact one of those officers and they will make arrangements to help you.

Keys will also be held by club members who regularly teach training classes. Keys need to be turned in when an instructor is no longer a member of the Club or is no longer teaching a class.

## **[KCFC Constitution – Article VIII] Instructors and Courses:**

A. Instructors teaching competition level classes must hold a title in their respective area.

B. Instructor assistants (as approved), who are also in good standing, will be allowed entry of one dog in a different course to be at no cost to them. This will count as regular enrollment spot for calculation of instructor compensation.

C. Compensation for Instructors will be \$35.00 per session (based on 8-week courses). Splitting of a class due to class enrollment will be based on Board determined guidelines. In the event of a split class, the instructor will

1. receive full pay for the first class and;
2. half pay for each additional class.

However, if the class enrollment is less than four participants, the instructor, at their choice, may choose to run the class and receive that proportion of their regular compensation collected from the class fees. (ie. If the class has two participants, the instructor would receive ½ of their compensation.)